

MHHS Qualification Advisory Group (QAG) Headline Report

Issue date: 22/04/2024

Meeting number	QAG 003	Venue	Virtual – MS Teams
Date and time	18 April 2024 10:00-12:00	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date
Focused Working Groups for QT	QAG03-01	Programme to provide information on the remit and membership of the newly approved Non-SIT LDSO and Non SIT Supplier & Agent Qualification subgroups	Programme (Nicola Fairly) & Elexon (Laura Kennedy)	16/05/2024
Programme Milestones related to QAG	QAG03-02	Programme to review approval group for Environments Approach & Plan deliverables, noting the deliverables overlap both SIT and qualification	Programme (PMO)	15/05/2024
Top Programme Risks Related to QAG	QAG03-03	Programme to include existing Programme RAID items relating the commencement/completion of future SIT within future QAG meeting papers given the dependencies with qualification	Programme (Lee Cox)	15/05/2024
Previous Meeting(s)	QAG02-01	IPA to consider providing improved visibility of progress on assurance recommendations	IPA (Taylor Thorpe)	15/05/2024

Decisions

Area	Decision Ref	Description
Minutes and Actions	QAG-DEC07	QAG approved the headline report of the QAG meeting held 21 March 2024 with no amendments
Functional Non-SIT LDSO Test Scenarios and Test Cases	QAG-DEC08	SRO approved the Functional Non-SIT LDSO Test Scenarios and Test Cases

Focused Working Groups for QT	QAG-DEC09	Chair approved the creation of two new qualification subgroups, the Non-SIT LDSO and Non SIT Supplier & Agent Qualification Testing subgroups
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Key Discussion Items

Area	Discussion
Minutes and Actions	<p>The headline report of the previous meeting was approved with no amendments (DECISION QAG-DEC07 – recording timestamp 00:02:00).</p> <p>Action wording and latest updates can be found within the meeting papers and key discussion points are summarised below:</p> <p>QAG02-01: The Programme confirmed there would be full mapping for all Qualification Testing (QT) test scenarios provided in Azure DevOps (ADO). Action closed.</p>
Functional Non-SIT LDSO Test Scenarios and Test Cases	<p>The Programme requested approval of the Functional Non-SIT LDSO Test Scenarios (TS) and Test Cases (TC) following review with LDSOs and endorsement by the Qualification Working Group (QWG). The Programme highlighted a proposed new Programme milestone contained within Programme Change Request (CR) 047 which related to this deliverable, and requested completion of this milestone is approved also, subject to approval of CR047.</p> <p>The Chair invited any objections to approval of the TS' and TCs, to which none were raised.</p> <p>The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Functional Non-SIT LDSO TS' and TCs (DECISIONS QAG-DEC08 – recording timestamp 00:20:30).</p>
Focused Working Groups for QT	<p>The Programme provided an overview of two proposed monthly subgroups focussing on Non-SIT LDSO and Non SIT Supplier & Agent QT respectively. The Programme advised the groups would undertake the detailed development of arrangements for the respective areas of QT and report to the QWG who will make recommendations to the QAG. QWG will continue to cover the development of overarching deliverables such as the Qualification Assessment Document (QAD). Attendees at the subgroups would be those with testing specific expertise. The Programme highlighted the publication of meeting papers would be two working days ahead of each meeting as the sessions were expected to be demonstration based, using the relevant testing platform, and commencing in June 2024.</p> <p>The Supplier Agent Representative expressed support for the new subgroups, noting QT discussions are becoming more granular and specific for different participants. The representative requested information on the remit of each subgroup is provided to assist participants with considering resourcing (ACTION QAG03-01).</p> <p>The Chair approved the creation of the new subgroups, subject to provision of information on the remit and membership of each group (DECISIONS QAG-DEC09 – recording timestamp 00:20:30).</p>
Environments Approach & Plan	<p>The Programme advised the latest iteration of the Environments Approach & Plan (A&P), incorporating the test environment architecture for Non-SIT LDSO Qualification Testing (QT), had been approved via the SIT Advisory Group (SITAG) following consultation and endorsement by the Environments Working Group (EWG). The Programme advised there would be further iterations of the document in future to incorporate Supplier & Agent QT and the environments sandbox.</p>

<p>Updates from QWG</p>	<p>Code Bodies provided an overview of the proposed approach for new market entrant qualification based on whether that entry is pre-M10, between M10 and M14, or after M14, per the meeting slides. Updates were also provided on the recent QAD consultation and clarification on participant guidance and the scope of the QAD.</p> <p>The Large Supplier Representative requested an update on the Environments Sandbox, stating the sandbox was required as soon as possible. The Programme advised regular updates were being provided to the QWG, and there was a dependency on provision of the qualification environments test cases and test harnesses, which are yet to be finalised. The Programme advised actions were underway to review provision of the sandbox and timelines, and updates to the QWG would continue. The Programme acknowledged that if the availability of the sandbox is too close to the commencement of MHHS migration, the value of the platform would be diminished. The Programme noted participants were able to raise a Programme risk via the RAID Log Input Form.</p>
<p>Programme Milestones related to QAG</p>	<p>The RECCo Representative queried whether it was correct that approval of the <i>Environments Approach & Plan – S and A Testing</i> would be undertaken via the SIT Advisory Group (SITAG). It was noted the alignment of approval to the SITAG may have been a consequence of the separation of the former Testing and Migration Advisory Group (TMAG) into three new advisory groups, including the SITAG and QAG. The representative considered elements of the document pertain to qualification and approval of these should be aligned to the QAG. The Programme agreed to review this, noting the deliverable overlapped the remits of both groups, and a pragmatic solution would be found that ensured the appropriate visibility and opportunity for input from both groups (ACTION QAG03-02).</p>
<p>Top Programme Risks Related to QAG</p>	<p>The Medium Supplier Representative advised their constituents provided feedback querying whether existing Programme RAID items relating the commencement/completion of future SIT stages should be included within the QAG meeting papers given dependencies with qualification (ACTION QAG03-03).</p> <p>The Supplier Agent Representative asked whether the exit outcome for SIT Functional Cycle 1 relating to ensuring testing coverage for all business processes across the SIT cohorts could create a risk that an individual SIT participant does not undertake a specific test, which then impacts their qualification. The Programme advised SIT participants are required to execute testing which meets their requirements for qualification. This a key Programme assumption and the Programme are working with parties to manage the associated risk. The Programme noted full coverage of all business processes must be achieved by the end of SIT Functional Cycle 3, and any not completed in Cycle 1 would still need to be completed during SIT. The Programme stated they were expecting all business processes to be executed in Cycle 1, but there would likely be defects and some tests/re-tests which roll into the next cycle.</p>

Date of next meeting: 15 May 2024

Attendees

Chair

Helen Adey (Chair)

MHHS SRO

Industry Representatives

Andrew Wallace

RECCo (Qualification Body)

Clare Hannah

Supplier Agent Representative

David Yeoman

DNO Representative

Gareth Evans

I&C Supplier Representative

Graham Wood

Large Supplier Representative

Helen Clarke

Supplier Agent Representative (Independent)

Laura Kennedy

Elexon Qualification Team

Rachel Stringfellow

Medium Supplier Representative

Tom Jenkins

IDNO Representative

MHHS IM

Adrian Ackroyd

SRO Testing Lead

Adrian Page

SI Lead

Ben Wickens

Non-SIT LDSO Qualification Team

Fraser Mathieson

Governance Lead

Jason Brogden

Programme Industry SME

Nic Brancaccio

SRO PMO

Nicola Farley

Non-SIT LDSO Qualification Lead

Other Attendees

George Player

Elexon Qualification Team

Jenny Boothe

Ofgem

Matt Cogram

Elexon Qualification Team

Sarah Ross

Elexon Qualification Team

Taylor Thorpe

IPA

Vaishnavi Sharma

REC Technical Assurance

Apologies

Seat vacant

Small Supplier Representative

Confirmed not filling seat

Consumer Representative